



of the Annual Meeting of the
of Mid-Atlantic Robotics
 d/b/a FIRST Mid-Atlantic

on
 Thursday, June 23, 2022

Location: Google Meet

1.0 Call to Order

The Annual Meeting Of Mid-Atlantic Robotics, A New Jersey Non-Profit Corporation ("the Corporation"), was held on Thursday, June 23, 2022. Chris Lester called the meeting to order at 7pm, Liz Sheffield recorded the minutes.

Members

Present

Christopher Lester, <i>Chairman</i>	<input checked="" type="checkbox"/>
Jim Hobin, <i>Vice Chair</i>	<input checked="" type="checkbox"/>
Lauralynne Cokeley, <i>Treasurer</i>	<input checked="" type="checkbox"/>
Jeff Bunca, <i>Director at Large</i>	<input type="checkbox"/>
Liz Sheffield, <i>Secretary</i>	<input checked="" type="checkbox"/>
Jeffery Catteau, <i>Director</i>	<input checked="" type="checkbox"/>
Eric DelSanto, <i>Director</i>	<input checked="" type="checkbox"/>
Garrett Dicken, <i>Director</i>	<input checked="" type="checkbox"/>
Kevin Dieterle, <i>Director</i>	<input checked="" type="checkbox"/>
William Garfield, <i>Director</i>	<input checked="" type="checkbox"/>
Ali Marinari, <i>Director</i>	<input checked="" type="checkbox"/>
Gene O'Brien, <i>Director</i>	<input type="checkbox"/>
Katie Prudente, <i>Director</i>	<input checked="" type="checkbox"/>
Nikki Stout, <i>Director</i>	<input checked="" type="checkbox"/>

Ex Officio Members

Present

<i>Staff</i>	
Joseph Troy, <i>Program Director</i>	<input type="checkbox"/>
Herb Katz, <i>Development Director</i>	<input type="checkbox"/>
Frank Larkin, <i>FLL Program Director</i>	<input type="checkbox"/>

With 23 members present, needing 20, the meeting, having been duly convened, was ready to proceed with business.

2.0 Welcome

C. Lester welcomed members to the annual meeting and reminded members that the current election ends at 7:30 PM.

3.0 Annual Meeting Minutes for June 24, 2021

A motion was made by A. Marinari (seconded by J. Hobin) to approve the minutes of June 24, 2020. With no further discussion and no abstention, the motion carried.

4.0 FMA Mission and Vision Statement

C. Lester reviewed the corporation's Mission and Vision Statements adopted in 2021.

5.0 Recognized outgoing members

C. Lester recognized K. Dieterle, B. Garfield, L. Sheffield, and J. Hobin for their service as board members.

6.0 Remembering Gene R O'Brien*

Gene R. O'Brien, a current member of the Board of Directors, passed away on June 17, 2022, C. Lester noted the sorrow of the organization and opened the floor to membership.

E. Petrillo, J. Hobin, L. Kamen, N. Stout, and F. Larkin shared stories of the impact that G. O'Brien had on the corporation.

L. Sheffield introduced a resolution of sympathy (ATTACHED) and motioned (seconded by B. Garfield) to adopt, C. Lester called for a vote of the membership. The resolution was unanimously adopted.

A. Marinari introduced a resolution to establish the Gene R. O'Brien Memorial Scholarship (ATTACHED) and motioned (seconded by N. Stout) to adopt.

J. Hobin noted that the family has been contacted and shares their enthusiastic consent for the establishment of the scholarship. *Discussion Followed*

At a subsequent board of directors meeting, the board will allocate donations received in memoriam to fund the scholarship.

C. Lester called for a vote of the membership. The motion passed unanimously.

7.0 FRC Annual Update

J. Troy presented an overview of 2022 FRC season. FMA had 124 teams register including 6 rookie teams. The registration fees will increase for the 2022-23 FRC Season.

A. Marinari provided an overview of 2022 event survey feedback, the 2023 event schedule, and volunteer information.

8.0 FLL Annual Update

F. Larkin provided an overview of the 22-23 FRC Season and upcoming changes to the FLL events within PA East and NJ North.

9.0 Development and Advocacy Annual Update

C. Lester provided an overview of Sponsors for FY 22-23 recognizing Johnson & Johnson, TE Connectivity, Picatinny STEM, Dupont Corteva, Comcast NBCUniversal, Beckton-Dickinson, Novartis, NJMEP, US Air Force, US Army, Gene R. O'Brien, Jim & Nancy Utaski, and other individual donors for their contribution.

Mid-Atlantic Robotics has entered into a strategic partnership with NJMEP to identify small manufacturing firms and sponsorship opportunities. The board will work to hire a development director and to continue to advocate for legislative policies funding robotics programming in NJ, PA, and DE.

10.0 Financial State of the Corporation

L. Cokeley reviewed the 21-22 Balance Sheet and 22-23 Budget. The FY 22-23 budget includes a \$500 grant to every FMA FRC team this year to offset the increased registration costs. We anticipate a budget deficit of \$152,545.37. A significant budget increase are the funds required for warehouse space rental due to the sale of Aluminum Shapes - our previous sponsor who donated space. The corporation appreciates the help from D. Morris and B. Garfield in the movement and storage of our existing equipment while a new location is found.

J. Hobin provided a report from the 22 internal audit, completed June, 2022. Recommendations include better utilization of Quickbooks for donor information tracking, restricted funds tracking, consolidating bookkeeping, and receipt alignment, hiring of a Bookkeeper to assist with transaction management, and quarterly internal audits..

11.0 General Membership Q&A

J. Brown was recognized and inquired about FRC team attrition rates and FLL team growth in Allentown and Shippensburg. *Discussion followed*

K. Ward was recognized and followed up on the FRC team attrition rates question. The corporation needs to enhance data tracking regarding teams grants and retention. C. Nalbone was recognized and discussion followed.

E. Petrillo was recognized and urged the board to investigate if updates need to be made to the corporations IRS status as a result of the scholarship. J. Hobin will follow up.

12.0 2022 Board of Directors Election Results

C. Lester presented the results of the board of directors election which concluded at 7:30pm. 4 open seats were available and nine candidates were on the ballot provided to members on June 8th, with one candidate withdrawing. 225 members of the corporation voted electing L. Sheffield, E. Zygmunt, B. Bilecki, and L. Kamen to the board of directors.

The corporation thanks A. Cyran, H. Katz, R. Patel, A. Curtis, and S. Dormer for their interest in serving on the board of directors.

The bylaws measure was adopted by the corporation.

13.0 Adjourn

There being no further business, the meeting was adjourned at 8:58PM.

Submitted by Liz Sheffield