



of the Annual meeting of  
**Mid-Atlantic Robotics**  
 d/b/a FIRST Mid-Atlantic  
 on  
 Thursday, June 24, 2021  
**Location:** Google Meet

## 1.0 Call to Order

An Annual meeting of Mid-Atlantic Robotics, A New Jersey Non-Profit Corporation ( "the Corporation"), was held on Thursday, June 24, 2021 . Christopher Lester called the meeting to order at [TIME] , Liz Sheffield recorded the minutes.

<b>Members</b>	Present	<b>Ex Officio Members</b>	Present
		<i>Staff</i>	
Christopher Lester, <i>Chairman</i>	<input checked="" type="checkbox"/>	Joseph Troy, <i>Program Director</i>	<input checked="" type="checkbox"/>
Jim Hobin, <i>Vice Chair</i>	<input checked="" type="checkbox"/>	Herb Katz, <i>Development Director</i>	<input checked="" type="checkbox"/>
Lauralynne Cokeley, <i>Treasurer</i>	<input checked="" type="checkbox"/>	Frank Larkin, <i>FLL Program Director</i>	<input checked="" type="checkbox"/>
Kevin Dieterle, <i>Director at Large</i>	<input checked="" type="checkbox"/>		
Liz Sheffield, <i>Secretary</i>	<input checked="" type="checkbox"/>	<i>Other</i>	
Garrett Dicken, <i>Director</i>	<input checked="" type="checkbox"/>	Paul Kloberg – <i>Assistant Treasurer</i>	<input checked="" type="checkbox"/>
Thom Galie, <i>Director</i>	<input type="checkbox"/>		
William Garfield, <i>Director</i>	<input checked="" type="checkbox"/>		
Eileen Larkin, <i>Director</i>	<input type="checkbox"/>		
Ali Marinari, <i>Director</i>	<input checked="" type="checkbox"/>		
Gene O’Brien, <i>Director</i>	<input checked="" type="checkbox"/>		
Brian Sherman, <i>Director</i>	<input checked="" type="checkbox"/>		
Nikki Stout, <i>Director</i>	<input checked="" type="checkbox"/>		

With 27 members, needing 20, members present and the meeting, having been duly convened, was ready to proceed with business.

## 2.0 Welcome

C. Lester welcomed members to the annual meeting and reminded members that the current election ends at 7:30 PM.

### 2.1 \*Annual Meeting Minutes of June 25, 2020

**A motion was made** by J. Hobin (seconded by **K. Dieterle**) to approve the minutes of June 25, 2020. With no further discussion and no abstention, the motion carried.

## 2.2 FMA Mission and Vision Statement

C. Lester provided an overview of the revised FMA Mission and Vision Statement adopted by the Board of Directors during the August Board of Directors meeting.

## 2.3 FMA Corporation Bylaws

C. Lester provided an overview of the new corporation bylaws adopted by the membership of the corporation on February 9, 2021.

## 2.4 FMA Expansion

C. Lester noted that FMA is now the Program Delivery Partner (PDP) for FLL Northern NJ and FLL Explore/Discover in northeastern PA.

## 3.0 FRC Annual Update

J. Troy provided an overview of the 2021 FRC season. FMA had 114 teams register this season including 4 rookie teams.

96% of the 90 teams who have responded to the FMA FRC end of season questionnaire have indicated they will return for the 2022 season. There is still uncertainty regarding teams, ability to attend off season events in the fall.

J. Troy noted the FMA FRC teams who received awards in the 2020 season including a Global Innovation Award finalist and 3 Top 20 finalists to be interviewed by the FIRST Game Design team.

## 4.0 FLL Annual Update

F. Larkin provided an overview of the 2020-21 FMA FLL Challenge and FLL Explore Up season. Operational Highlights from the 2020-21 season include updated software for registration and team management, the creation of team scorecards to track team documentation compliance, and QuickBooks implemented registration.

In the 2021-2022 season registration will be managed by the FMA FLL Director for all FMA FLL programs and the existing event schedule will be maintained.

## 5.0 Development & Advocacy Annual Update

H. Katz provided an overview of the sponsors of the corporation thanking Johnson & Johnson, Picatinny STEM, Aluminum Shapes, Stryker, Altice USA, Becton Dickinson (BD), Lockheed Martin, Novartis Foundation, NJ Manufacturers, TE Connectivity, and Jim & Nancy Utaski.

In 2022 FMA will work to increase sponsors, investigate new fundraising opportunities, create sponsor engagements, implement NJ Assembly Bill 2455 Establishing a pilot program in DOE to support FIRST Robotics Programs in school districts and introduce similar legislation in Delaware and Pennsylvania. H. Katz will also investigate the establishment of STEM centers.

## 6.0 Financial State of the Corporation

L. Cokeley reviewed the FMA Balance Sheet and the FMA Budget for 2020-21. In 2020-21 FMA Applied for and was granted 2 PPP Loans and received \$259,527 in sponsorship funds. The 2021-

2022 budget includes additional line items for COVID Recovery grants, Off-Season events and Electronic Document Processing software..

## 7.0 Internal Audit Report

J. Hobin provided an update on the FMA Annual Audit. FMA has changed accounting firms to KC Accounting and the Audit Committee recommends more timely independent audits.

## 8.0 General Membership Q&A

J. Brown is recognized and asks how did H. Katz selected which teams would aid in the legislation and how FMA will select teams to help in the PA/DE legislative effort.

H. Katz responded that teams reached out to help and contacted other teams through their network.

J. Brown requested that FMA ensure there is an equitable opportunity for all FMA teams to be aware and have the option to support.

L. Kamen is recognized and requests a general communication from FMA regarding the legislative efforts to gain team traction.

H. Katz agrees and suggests the formation of an outreach committee.

C. Lester introduced C. Nalbone as the new FIRST Sr. Mentor for Eastern PA. *Discussion Followed*

## 9.0 2021 Board of Directors Election Results

L. Sheffield shared the 2021 Board of Directors Election results. With 102 of our 224 members voting (45.53%) Lauralynne Cokeley (62), Jeff Bunca (61), Katie Prudente (55), Eric DelSanto (43), and Jeffrey Catteau (43) are elected to the FMA Board of Directors.

C. Lester thanked all candidates.

## 10.0 Adjourn

There being no further business, the meeting was adjourned at 8:15PM.

*Submitted by* Liz Sheffield

***Approved June 23, 2022***