



MINUTES

of the

Annual Meeting of Mid-Atlantic Robotics d/b/a *FIRST* Mid-Atlantic

on

June 22, 2019

Location: West Windsor-Plainsboro High School North in Plainsboro, NJ

1.0 Call to Order

The 2019 Annual Meeting of Mid-Atlantic Robotics, a New Jersey non-profit corporation (the “Corporation”), was held on June 22, 2019. William Garfield called the meeting to order at 9:04 am. Christopher Lester recorded the minutes.

With 24 members of the Corporation present at the start of the meeting and participating throughout, it was determined that a quorum was present (a minimum of 20 members are required for a quorum) and the meeting, having been duly convened, was ready to proceed with business.

2.0 Welcome Message

W. Garfield gave an opening message to the assembled members. It was announced that electronic voting remained open until 10am.

2.1 2018 Annual Meeting Minutes

The minutes from the 2018 Annual Meeting of June 23, 2018, were reviewed by the assembled members. **A motion was made** by B. Sherman (seconded by J. Hobin) to approve the minutes of the 2018 Annual Meeting of Mid-Atlantic Robotics as presented. With no further discussion on the matter, the motion was carried.

Going forward, minutes from the Annual Meeting will be reviewed and approved by the Board at the next scheduled Board meeting.

2.2 Recognition of Board Members whose term has ended

Thanks were given to all directors whose term ended this year, including Directors P. Zawislak, R. Coren, C. Lester, K. Dieterle, W. Garfield, and J. Hobin.

3.0 Year in Review

3.1 Overview of Year

J. Troy gave an overview of the year from an operational perspective.

We had a projected growth of 3%, and achieved a growth rate of 4%. Our retention remains one of the best in *FIRST*, at over 97%.

3.2 Program Committee Report

B. Sherman gave an overview of the activities from the past year.

We put on 7 returning-venue district events and one new-venue event, with the District Championship event remaining at Lehigh. Working with the treasurer, we have been successful in finding ways to reduce the costs of putting on these events.

Goals for next year include finding ways to solicit input from teams and making District Championships better than ever. Expression of gratitude was given to Frank Larkin for his long-time coordination of the District Championship event; as he transitions to lead FLL, he is stepping down as Event Coordinator for the District Championship.

We had 861 volunteers this year across our nine events, with more than 80 volunteers at each event. Volunteer meet-ups will be continuing throughout the off-season to increase engagement with our volunteers.

This past year, we made a successful transition from using the Hatboro-Horsham high school as our equipment headquarters to a new warehouse space at Aluminum Shapes. This enables us to better take care of our equipment and provide local training options for volunteers.

The event calendar for the upcoming FRC season is still in flux, and we are looking at both 2020 and 2021 season schedules. Opportunities exist to expand to new venues, and we are looking for potential venues.

3.3 Development Report

H. Katz gave an overview of the year's development activities. We remain well positioned, especially relative to other FIRST districts. A number of current sponsors have given indication that they will be increasing their contributions next year, and there is a new confirmed sponsor in the works as well.

3.4 Audit Committee Report

J. Hobin gave a report of the year's activities relative to the 2019 Internal Audit. The report indicated that the financial position of corporation is healthy, with good transparency and good documentation.

3.5 FLL and FLL Jr. Report

This past year, the Board voted to move forward with becoming an Affiliate Partner for FLL in the Southeast PA region. F. Larkin has been hired as the Program Director for the corporation's efforts related to FLL and FLL Jr.

J. Troy gave a brief report on the recent activities as the effort stood up and began planning for the upcoming season. It was noted that FMA's participation in FLL is limited to just the Southeast PA FLL district, while other areas of Pennsylvania, New Jersey and Delaware remain independently run with their existing Affiliate Partners.

4.0 Upcoming Year

4.1 Argosy Grant

H. Katz gave an update on the Argosy Foundation grant money. We were able to provide five rookie teams with a great set of startup equipment and tools this past year. We still have money remaining to buy eight more sets of tools for rookie teams coming in, but we need to do this prior to the end of 2019.

4.2 2019 Financial Report and 2019-2020 Budget

P. Kloberg gave a report on the corporation's financial health, and presented 2018-2019 budget actuals and variances, along with the approved budget for 2019-2020.

5.0 Open Floor Discussion

Time was provided to answer questions posed by the membership in attendance.

6.0 Announcement of Election Results

The results of the election were announced. Over 72% of the membership voted (108 members voted out of 149 eligible members).

Christopher Lester, Kevin Dieterle, Bill Garfield, and Jim Hobin were reelected to their second term on the board, and Liz Sheffield was newly elected to her first term. The current size of the board is now 13 directors.

No further questions from the membership were presented to the Board.

7.0 Adjourn

There being no further business, the meeting was adjourned at 10:30 am.

Submitted by Christopher Lester, Secretary, Mid-Atlantic Robotics.